

Budget Template

PROJECT BUDGET	
BUDGET ITEM	PROPOSED AMOUNT
Contracted project services <i>Include any costs for outside contracted services or materials, subscriptions, software licenses, conference fees, travel costs, etc. Briefly describe the need for these services.</i>	
Click here to enter text.	Click here to enter text.
Project supplies <i>Describe items specifically needed for project e.g., science lab items, art supplies, etc.</i>	
Touch Stone Event	\$52.54
Markers, CDs and Clay Pots	\$166.45
Mini Bubble Wands and Bubble Machine	\$72.25
Equipment purchases <i>List any equipment to be purchased with grant funds and state why needed.</i>	
	Click here to enter text.
Operating/Administrative expenses <i>Describe miscellaneous office materials, swag (t-shirts), postage, copier toner, paper, and other supplies for grant operation.</i>	
T-Shirts	\$71.52
Tote	\$141.49
Prizes for Spin the Wheel: Everyone's a Winner	\$327.40
Table Cloths and Business Card Holder	\$69.73
Other expenses not listed above	
Food- (Nachos, Pizza, Drinks, Snacks)	\$150
TOTAL BUDGET	1000
TOTAL AMOUNT REQUESTED (up to \$1,000)	\$1000+